

Knox School of Theology Uganda (KSTU)



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P.O Box: 1307 Mbale, Uganda

Church Reference Form to be filled by the applicant's home pastor or any mature Christian who have known the applicant for long period of time.

Before filling out this form, please read through the instructions given below.

- 1) Please give this form to your home pastor or any mature Christian who have known you for long time.
- 2) Make sure this form is entirely filled and sealed in an envelope before it's given back to you.
- 3) Ask your reference to either send it directly to the office of registrar using the contacts on this form or he gives it to you sealed and bring it to the office.
- 4) The reference **MUST** not be one of your relatives.
- 5) You can use extra sheet of paper and attach it together with this form.

Thank you for choosing KSTU we grantee to provide you with uniquely Reformed theological training that will equip you for the ministry in the church of Christ. Our philosophy is to produce competent reformed ministers who shall be able to faithfully serve Christ.

CHURCH REFERENCE FORM

Name of applicant _____

Address _____

Phone _____ Email _____

To the Prospect Student

Please fill out the above lines by typing or printing. Then email or give this form to your pastor, a pastoral colleague or to a church elder, deacon or other church officer. You must submit **two** church references. When they are filled, **request your references to sign and scan this form and email it to the email provided above or give it to you to bring to the office in a sealed envelope. Unsealed envelopes will not be accepted. You are advised not to mail this form to the post office box.**

To the Person Writing the Reference

The applicant above is applying for admission to Knox School of Theology, we would appreciate your open and honest estimate of the applicant's character in light of his/her desire to pursue a course in theology with us. **Please sign and scan this form and email it to school using the email provided above or give it to the student to bring to the School Office in a sealed envelope. Unsealed envelopes will not be accepted. You are advised not to mail it through our postal office as that will take time. Thank you for your willingness to write a reference on the applicant.**

1. How long and how well have you known the applicant? In what capacity?

2. Please circle one appropriate description of the applicant in each category:

(a) **Reliability:** Absolutely reliable and conscientious... Erratic...Unreliable... Not observed

(b) **Work ethic and perseverance:** Always completes tasks/seldom distracted... Sometimes completes tasks but needs prodding... Completes few tasks... Not observed

(c) **Financial Responsibility:** Meets obligations promptly... Meets obligations if reminded... Neglectful of responsibilities and irresponsible... Not observed

(d) **Humility:** Almost always acknowledges weaknesses/readily confesses wrongs/is teachable and open to correction... Sometimes acknowledges weaknesses/confesses wrongs/is teachable and open to correction... Never acknowledges weaknesses, confesses wrongs/is teachable and open to correction... Not observed

Service and Compassion: Almost always compassionate/patient/sensitive to others/understands others' viewpoints/seek to meet others' needs before own needs... Sometimes compassionate/patient/sensitive to others/understands others'

(e) viewpoints and seeks to meet others needs before own needs... Usually uncompassionate, insensitive, unaware of others' needs and perspectives/self-preoccupied, self-centred... Not observed

Initiative: Almost always takes initiative/self-disciplined/a self-starter/self-motivated/self-evaluating, needs little supervision..., Sometimes takes initiative/self-disciplined/a self-starter/self-motivated/self-evaluating, needs supervision... never takes initiative/self-disciplined/a self-starter self-motivated/self-evaluating, needs detailed guidance and supervision

3. Briefly evaluate the applicant's Christian testimony and reputation. (what do others say about him/her)

4. Briefly evaluate the applicant's character, including spiritual maturity, spiritual leadership, moral standards and integrity, gifts for Christian service, industry, work ethic, perseverance, intelligence, and other relevant information you may wish to provide.

5. Do you recommend the applicant for undergraduate level theological studies and ministry training?

6. If you have reservations regarding this applicant's suitability for undergraduate level ministry training and theological studies, please explain on a separate sheet of paper.

7. Would there be any person we can talk to about this person? If there is, would you please provide his/her contacts here? (*the person should not be a relative to the applicant*)
 - a Full name:

 - b Position:

 - c Phone:

 - d Email:

To Know God and to make him known

8. Signature _____

Name (please print or type) _____

Date _____

Your office or title in your church (e.g. pastor, elder, deacon)

Church _____ Denomination _____

Phone _____ Email _____