

Knox School of Theology (KSTU)



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PO Box 1307 Mbale, Uganda

Academic Reference form to be filled by the applicant's former professor/instructor.

Please read the instructions below before filling in this reference form.

- 1) Give this form to one of your former instructor at the institution you attended.
- 2) This form is to be filled and return in a sealed envelope from the instructor.
- 3) The instructor **MUST** not be a close relative to the applicant.
- 4) You are free to use extra sheet of paper to answer some of the questions and make sure you attach such extra papers to this form when returning it.

Thank you for choosing KSTU we grantee to provide you with uniquely Reformed theological training that will equip you for the ministry in the church of Christ. Our philosophy is to produce competent reformed ministers who shall be able to faithfully serve Christ.

ACADEMIC REFERENCE FORM

Name of applicant _____

Address _____

Phone _____

Email _____

To the Prospect Student

Please fill out the above lines by printing or typing. Then give this form to one of your former professors or lecturers at the college or university from which you have received your first degree or diploma. You need **two** academic references.

Please request your references to mail this form to Knox School of Theology using the email provided above or to give it to you to bring to the office in a sealed envelope. Unsealed envelopes will not be accepted.

To the Professor or Lecturer Writing the Reference

The applicant above has given your name as a professor or lecturer familiar with his/her academic work. The applicant is applying for admission to Knox School of Theology, a professional undergraduate school that strives to equip men and women for various forms of Christian ministry and service in the church and society. We would appreciate your sincere assessment of the applicant's academic ability and performance and character in light of his/her desire to pursue a course of undergraduate level theological study. *Please mail this form directly to the email above or give to the applicant in a sealed envelope and the student will bring it to the School Office. Unsealed envelopes will not be accepted. Thank you for your willingness to do a reference on the applicant.*

1. How long and how well have you known the applicant? In how many courses that you taught was he/she enrolled? What type of course or courses (seminar, lecture, laboratory)?

2. Of the approximate number _____ of students you have taught in the last _____ (number of) years, how would you rate the applicant's academic ability? Circle one:

Top 10% Top 25% 2nd 25% 3rd 25% Last 25%

3. In the academic work, he/she has done for you, how would you characterize his/her... (Please check one appropriate description, and only one description, in each category)

(a) **Reasoning Ability:** independent/discerning/cogent generally competent in evaluating evidence and inferences uncritical illogical dependent prejudicial not observed

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- (b) **Research Work:** comprehensive/thorough/detailed general but adequate shallow not observed
- (c) **Writing:** lucid and organized understandable... obscure/disorganized not observed
- (d) **Preparation for Classes:** beyond the expected the expected less than the expected not observed
- (e) **Attendance in Classes:** regular occasional unexcused absence or miss frequently absent notobserved

4. Please provide a brief evaluation of the applicant. We are interested in his/her character,

industry, intelligence originality and any other relevant information you may wish to provide.

5. How would you rate his /her potential for success in undergraduate level study?
Excellent Good Fair Poor

6. If you have reservations regarding this applicant's suitability for graduate level theological studies, please explain:

7. Signature _____

Date _____

Name (please print or type) _____

College/university _____

Academic Department _____

Your position or title _____

Phone _____

Email _____

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To know God and to make him known